



SALISBURY POLICE DEPARTMENT

A Nationally Accredited Law Enforcement Agency

☐

Fee Paid (\$25.00)

Initials: _____

PERMIT APPLICATION

This application is to be used for all special events. Please complete, in detail, the information below. The ***application must be turned in at least three (3) working days prior to the event.*** Upon receipt of the application, a member of the Salisbury Police Department will contact you for a review of the application and the event schedule. ***There is a \$25.00 filing fee due at the time the application is returned.*** Upon approval of the application, the Salisbury Police Department will issue a permit under the provisions of Sections 22-121 through 22-149 of the Code of the City of Salisbury, North Carolina.

Application is for a:

☐ **Parade**

☐ **Picket**

☐ **Group Activity**

☐ **Group Demonstration**

Event Name: _____

Date/Time: _____

Sponsoring Organization: _____

Address: _____

Name of Person Applying: _____

Address: _____

Daytime Phone Number: _____

Nighttime Phone Number: _____

Permit Carrier Present at Event: _____

Address: _____

Daytime Phone Number: _____

Nighttime Phone Number: _____

Number of expected participants: Minimum: _____ Maximum: _____

Description of area that the event will be held (or parade route):

Beginning Location: _____

_____.

Ending Location: _____

_____.

Special Conditions: (number of floats, any large equipment, sound amplification devices, etc.):

_____.

If application is for Group Demonstrations for Picketing, please list description of placards, pickets, brochures, etc. that will be handed out during the event. (Provide _____ examples, _____ when _____ possible):

Purpose of Event: _____

_____.

Please check any of the following items that will be made available to the public or participants during this event:

☐ **FOOD**

☐ **ALCOHOL**

☐ **BROCHURES/LITERATURE**

RULES AND SPECIAL CONDITIONS

1. Any permit issued is subject, but not limited to, the above activity being performed in a lawful manner and in compliance with all provisions of the Code of the City of Salisbury and the laws of the State of North Carolina.
2. The person named as the retainer of the permit will be contacted by the designated Police Supervisor prior to the date of the event in order to coordinate activities.
3. Use of vehicles, floats, placards, loud speakers, or any other mechanical devices will be permitted at the discretion of the designated Police Supervisor and in accordance with City Code.
4. The conduct of the event and its participants will be under the supervision and control of the Salisbury Police Department.
5. Floats, vehicles, or other objects in the event shall be spaced at a safe distance from each other.
6. The Salisbury Police Department retains the authority to end the event prior to schedule based on:
 - a.) Violation of any section of the permit or City Ordinance.
 - b.) Security and protection concerns of event participants and the community.
7. A rain date or postponement date will only be allowed in certain cases and will be at the discretion of the designated Police Supervisor in charge of the event.
8. Ordinances and Rules governing group demonstrations and picketing:
 - c.) Group Demonstrations – any assembly together or concert of

action between or among two or more persons for the purpose of protesting any matter or making known any position or promotion of such persons, or of or on behalf of any organization or class of person, or for the purpose of attracting attention to such assembly.

- d.) Picket Line – any two or more persons formed together for the purpose of making known any position or promotion of such persons, or of, or on behalf of any organization or class of persons.
- e.) Conduct of any picket line or group demonstration shall be under the supervision and control of the Salisbury Police Department.
- f.) No authorized person shall hamper, obstruct, impede, or interfere with any picket line or group demonstration being conducted under the authority of a permit issued by the City of Salisbury.
- g.) The carrying on or about the person **any firearm or any weapon or article**, including but not limited to: **Blackjacks, Night Sticks, Dangerous Chemicals, Knives, Razors**, or any like instrument is **FORBIDDEN** in conjunction with or as part of any picket, parade, or group demonstration.
- h.) Picket lines are subject to the following:
 - 1.) Conducted only on the sidewalks or other city-owned property normally reserved for pedestrians.
 - 2.) No more than ten (10) pickets shall be permitted on either of the two sidewalks or city-owned areas within 400 feet of street length at any one time.
 - 3.) Picket signs may not exceed two (2) feet in width and two (2) feet in length.
 - 4.) Picketers must march single-file and not abreast and must not march closer than 15 feet, except in passing.

By signing this permit application, I acknowledge that I understand the rules and regulations pertaining to parade and special event permits set forth in this application.

(Signature of Permit Applicant)

RELEASE AND HOLD HARMLESS AGREEMENT

STATE OF NORTH CAROLINA

COUNTY OF ROWAN

The undersigned, having this day received permission from the City of Salisbury to conduct _____ on _____, do hereby release and forever hold harmless the City of Salisbury from any personal injuries or property damage related to the permitted use.

IN TESTIMONY WHEREOF, I have hereunto set my hand and seal:

This, the _____ day of _____, 20_____

(Signature)

WITNESS: _____